

SSAA MACKAY PISTOL SUB-BRANCH CLUB (INC RANGE PASS) APPLICATION FORM

Instructions for application

There are a number of pre-requisites before your application can be approved; some of these are required by the Weapons Act legislation, some by SSAA Mackay Branch rules. These are set out below so that you can see what is needed for you to make a successful application to join the SSAA Mackay Pistol Sub-branch.

1. You must agree to **Maintain SSAA State and Branch Membership**, and **hold an annual range pass** while you are a member of the Sub-Branch. (Note: if you already have a range pass for A/B shooting you don't have to buy another one).
2. You must be a fit and proper person. There are two ways you can show this;-
 - 2.1. with a **Current Firearms Licence** (eg Cat A/B licence) OR
 - 2.2. with a **Statement of Eligibility** from Weapons Branch
3. You must be **Of Good Character**. You show this by providing;-
 - 3.1. **Two Character References** from people you have known for at least two years (please refer to the example provided on the next page).
4. You must **Make a Formal Declaration** either that you are a current member of another approved pistol club, OR that you **Are Not** a member of such a club (please see example declaration on the next page).
5. The Pistol Sub-branch is a part of the SSAA Mackay Branch of SSAA (Qld) Inc. You must be a member of Q17 (Mackay Branch) to join the pistol sub-branch. You must;-
 - 5.1. Provide a **Copy of your SSAA Membership Card**
6. You must **Agree to abide by the Club Range Rules, Standing Orders, and Branch Constitution**. These can be found at the www.ssaamackay.org.au
7. You must **pay the requisite fees**.

CHECKLIST

Please provide the following documents to support your application;-

Status as a fit and proper person

Firearms licence OR

Statement of Eligibility

☐
☐

Evidence of good character

Two Character References

☐
☐

Club membership status

Declaration of other pistol club membership

☐

Current SSAA Qld Inc. Q17 Membership

Copy of SSAA Card

☐

Proof of Age (only if you applying for a junior/age discount)

☐

Proof of Payment of fees (eg a direct debit receipt)

☐

Completed and signed application form

☐

Copy of existing current range pass card (if you already have one)

☐

Example Character Reference

XX June XXXX

Mickey Mouse
123 Main Street
Disneyland QLD 4740

Re: Character reference Mr. Donald Duck

I have known Mr Donald Duck both professionally and socially for the past XX years and during that time I have known him to be an honest and trustworthy person. He has been involved in community related endeavours (*example XXXXX*) for the past XX years as well as being a member of the X club, in which he holds the position of XXXXX.

I expect Donald would be a valuable addition to any club/organisation.

Yours sincerely

(*signature*)
Mickey Mouse

Example Declaration

XX June XXXX

Donald Duck
123 Main Street
Disneyland QLD 4740

Re: Approved shooting club declaration

I, Mr Donald Duck hereby declare that I am not a member of any approved shooting/gun club.

OR

I, Mr Donald Duck hereby declare that I am a financial member of the XXXX Club. Please find attached a copy of my current membership/amenity card.

Yours Faithfully,

(*signature*)
Donald Duck

2025 - 2026 SSAA MACKAY PISTOL SUB-BRANCH (INC RANGE PASS) APPLICATION

Current financial membership of the Sporting Shooters Association of Australia (Qld) Inc. is a pre-requisite of purchasing an Annual Range Pass. Financial year runs from 1st July to 30th June.

Please note: Incomplete/incorrect application forms may result in a delay of your card being issued.

PLEASE PRINT CLEARLY IN BLOCK LETTERS.

*SSAA QLD Membership No: _____ *Branch number (eg Q00, Q33): **Q** _____ *SSAA QLD Expiry Date: _____

*Cat **A/B** Licence No: _____ *Cat **H** Licence No: _____

*Given Names: _____ *Surname: _____ *DOB: _____

*Email Address: _____ *Phone Number: _____

*Residential Address:

Number: _____ Street: _____

Suburb: _____ City: _____ Postcode: _____

*Postal Address (if different from Residential):

Number: _____ Street: _____

Suburb: _____ City: _____ Postcode: _____

***JUNIOR APPLICANTS.** (Age 11 to 17 years). Parent or Guardians Name:

Parent or Guardians Signature: Date: ____ / ____ / ____

PLEASE TICK APPLICABLE BOX

Full Financial Year (Payment Lodged before 1 st January 2026)	ADULT ☐ (18yrs and Older) \$225	AGE DISCOUNT OR SPOUSE (circle one) ☐ (Aged is 65 year and older) \$170	JUNIOR ☐ (11yrs - 17yrs) \$35	Pistol club only (for applicants who already hold a range pass) ☐ \$5
	ADULT ☐ (18yrs and Older) \$115	AGE DISCOUNT OR SPOUSE (circle one) ☐ (Aged is 65 year and older) \$85	JUNIOR ☐ (11yrs - 17yrs) \$20	

PAYMENT of FEES-

Payment preferred via direct deposit, **Bendigo Bank. BSB: 633 000 Account #141787812.**

Please note: Refunds will only be given under extenuating circumstances.

PAYMENT IDENTIFICATION: Please use your **SSAA QLD Membership Number** and **Surname** in the direct deposit reference

Please **EMAIL** Application Form, Supporting Documents and Deposit Receipt to
"rangepass@ssaamackay.org.au". Alternately Post to "The Secretary, Po Box 6155 MMC Mackay QLD 4741"

I hereby acknowledge, the above information to be true and correct and agree to remain a financial member of SSAA (Qld.) Inc. for the duration of this range pass. I acknowledge and understand the SSAA (Qld.) Inc. State Range Standing Orders, SSAA Mackay Branch Inc. Range Rules and the SSAA (Qld.) Inc. Standard Branch Constitution – Mackay Branch.

{Documents available at www.ssaamackay.org.au}

*Applicant's Signature: Date: ____ / ____ / ____

OFFICE USE ONLY

Date Received:			Date Entered:			Database Updated: Y N		
Documents Complete	Y	N	Card Issued	Y	N	Card Issued date:		
Receipt No:			Receipt Date:			Proof of Payment Y N		
SSAA Qld M/ship Card	Y	N	Firearms Licence/s	N/A	Y / N	Statement of Eligibility N/A Y / N		
2 x Character Ref's	Y	N	Declaration	Y	N	Proof of Age N/A Y / N		